

Democratic Services

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To: All Members of the Cabinet

Councillor Paul Crossley	Leader of the Council
Councillor David Dixon	Deputy Leader and Cabinet Member for Neighbourhoods
Councillor Simon Allen	Cabinet Member for Wellbeing
Councillor Tim Ball	Cabinet Member for Homes and Planning
Councillor Cherry Beath	Cabinet Member for Sustainable Development
Councillor David Bellotti	Cabinet Member for Community Resources
Councillor Dine Romero	Cabinet Member for Early Years, Children and Youth
Councillor Roger Symonds	Cabinet Member for Transport

Chief Executive and other appropriate officers
Press and Public

Dear Member

Cabinet: Wednesday, 10th April, 2013

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 10th April, 2013** at **6.30 pm** in the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Col Spring
for Chief Executive

The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Col Spring who is available by telephoning Bath 01225 394942 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Col Spring as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Col Spring as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

- 7. Officer Support to the Cabinet**
Cabinet meetings will be supported by the Senior Management Team.
- 8. Recorded votes**
A recorded vote will be taken only when requested by a member of Cabinet.

Cabinet - Wednesday, 10th April, 2013

in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

*(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)*

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or a promise to respond within 5 days of the meeting. Councillors may ask one supplementary question for each question they submitted, up to a maximum of two per Councillor.

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.

8. MINUTES OF PREVIOUS CABINET MEETING (Pages 7 - 18)

To be confirmed as a correct record and signed by the Chair

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules

10. MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

This is a standing agenda item (Constitution rule 14, part 4D – Executive Procedure Rules) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS Panel will have the right to attend and to introduce the Panel's recommendations to Cabinet.

11. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING AND SPECIAL URGENCY DECISIONS TAKEN IN THE PREVIOUS YEAR (Pages 19 - 22)

Report 11(a) lists the Cabinet Single Member decisions taken and published since the last Cabinet meeting.

Report 11(b) lists the decisions taken under Special Urgency provisions in the previous year.

12. BATH & NORTH EAST SOMERSET PLACEMAKING PLAN ISSUES & OPTIONS - UPDATE REPORT (Pages 23 - 26)

The Placemaking Plan is a necessary complement to the Core Strategy in order to assist bringing forward the brownfield sites for development in the most effective way, to provide the necessary detail on the planning requirements for the locations identified for development in the Core Strategy and to update other Local Plan policies.

13. COMMENTS ON SOMERSET MINERALS PREFERRED PLANNING OPTIONS CONSULTATION (Pages 27 - 40)

The Council is a statutory consultee for Local Plan consultations and is a Minerals Planning Authority. In view of continuing concerns over exploration and extraction of energy minerals and any potential impact on the Bath Hot Springs, it is considered a formal response to this consultation is necessary to ensure the interests are properly reflected and addressed in the Somerset Minerals Plan.

14. BUS PRIORITY MEASURES IN DORCHESTER ST, MANVERS ST AND PIERREPOINT ST., BATH (Pages 41 - 62)

Congestion in Manvers Street and Dorchester Street creates pollution and delays for buses in the vicinity of the bus station at peak times and the aspiration for the Public Realm and Movement Strategy is to create a more pedestrian and cycle friendly environment in Dorchester Street, Manvers Street and Pierrepoint St by removing private and commercial motor vehicles from Dorchester St.

15. HIGHWAY STRUCTURAL MAINTENANCE CAPITAL PROGRAMME FOR 2013/2014 (Pages 63 - 74)

This report sets out the details of the proposed Highway Structural Maintenance Programme 2013/14 for approval. The programme follows the policies of both the Joint Local Transport and Joint Local Asset Management Plans for Bath & North East Somerset in accordance with Government guidelines.

16. GREATER BRISTOL METRO PROJECT (Pages 75 - 80)

Approval is sought for expenditure of £124,000 identified in the Integrated Transport Block capital programme approved by Council on 19th February 2013. The funding is

for the development of the Metro West (formerly the Greater Bristol Metro) project which will provide enhanced rail services for Keynsham, Oldfield Park and Bath Spa.

17. BATH TRANSPORT STRATEGY (Pages 81 - 88)

In September last year a conference was held in recognition of the need for a Bath Transport Strategy to support the Core Strategy and the Council's economic development strategy. The report outlines the work to date and the scope and timetable of the work for the strategy.

18. B&NES PROCUREMENT STRATEGY - 2013 TO 2018 (Pages 89 - 114)

The Council spends around £190M each year commissioning goods, works and services. Significant changes to the regulated environment and the likelihood of increased financial pressures means now is the time for the Council to focus on how its procurement activities can make a positive improvement in supporting the local economy.

19. REVIEW AND EVALUATION OF OLYMPICS AND CULTURAL OLYMPIAD EVENTS AND PROJECTS 2012 (Pages 115 - 172)

In December 2011, Cabinet approved plans for events and projects to take place in 2012 to mark the Olympics year. This report reviews and evaluates the 12 months of activity and assesses its impact on our communities. An estimated 449,000 people participated in 140 events and projects during 2012. The success of cross-Council working, and the high standards of safe event management, throughout the year is noted in the annual Safety Advisory Group for Events [SAGE] report

20. HERITAGE SERVICES BUSINESS PLAN 2013-2018 (Pages 173 - 222)

The Heritage Services Business Plan 2013-2018 has been prepared following the annual in-depth review of business activity and includes an analysis of the risk involved.

21. WEST OF ENGLAND LEP - REVOLVING INFRASTRUCTURE FUNDING (Pages 223 - 244)

The Cabinet is asked to consider entering into contracts with the LEP for RIF funding agreements, including drawdown and repayment schedules subject to the Council's Capital Governance approval process for the first 3 priority scheme bids

22. RADSTOCK CAPITAL FUNDING (Pages 245 - 252)

The Radstock Capital Funding project has a capital budget allowance of £500,000. £160,000 of this fund has full approval to be spent on Victoria Hall, leaving £340,000 to be allocated between other uses. Community consultation has now been undertaken around the allocation of these funds and suggestions received and reviewed. This report presents the suggested allocations between Economic Development, Community facilities and Streets, Highways and Public Realm and seeks Cabinet approval for the allocations.

23. HOME TO SCHOOL TRANSPORT REVIEW 2012 (Pages 253 - 292)

To consider recommendations from the Early Years, Children and Youth Policy

Development and Scrutiny Panel Transport Review

24. SCHOOL TERM AND HOLIDAY DATES 2014-15 ACADEMIC YEAR (Pages 293 - 304)

This report asks the Cabinet to agree the School Term and Holiday dates for the academic year 2014-15

25. PRIMARY SCHOOL ADMISSIONS CRITERIA 2014-15 ACADEMIC YEAR (Pages 305 - 320)

This report asks the Cabinet to agree the primary school admission criteria for the academic year 2014-15

26. DETERMINATION OF STATUTORY NOTICES TO EXPAND SIX PRIMARY SCHOOLS IN KEYNSHAM, BATH, PEASEDOWN ST JOHN AND PAULTON (Pages 321 - 338)

Following the decision by Cabinet to publish statutory notices proposing the expansion of Bathampton Primary, Castle Primary, Paulton Infant, Paulton Junior, Peasedown St. John Primary and Weston All Saints C of E Primary schools to create additional pupil places, to consider the responses submitted during the statutory notice representation period and to determine the statutory notices for these expansions.

27. CAPITAL PROJECT APPROVALS AND UPDATES - SCHOOLS SCHEMES (Pages 339 - 342)

To seek approval for capital schemes at primary schools for inclusion in the 2013/14 schools capital programme